



SRI KUALA LUMPUR

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www.srikl.edu.my

Circular No: OMEDB/SKL/16/05

19th May, 2016

To: All Parents/Guardians of Year 6 Pupils
Sri KL Primary School

Dear Parents/Guardians,

**CONFIRMATION OF ADMISSION TO SRI KL SECONDARY INTERNATIONAL
SCHOOL YEAR 7 FOR ACADEMIC YEAR 2017**

This is to remind you that your child will be completing his/her primary education at the end of this academic year 2016.

2. You may want your child to continue his/her secondary education at Sri Kuala Lumpur International School. Kindly note that the number of places in Year 7 is limited. However, Sri KL Primary Six pupils who register early will be given priority for places at Sri KL International School.

3. All Sri KL pupils wishing to join Year 7 for the 2017 academic year are requested to register with the Administration Office and pay the Registration Fee of **RM4,800.00** and a security deposit of **RM12,000.00**. The deposit may be paid in the following manner:-

- i. The amount of RM12,000.00 may be paid by **surrendering the original deposit receipt** for RM3,300.00 / RM3,600.00 / RM5,200.00 and topping up the balance of RM8,700.00 / RM8,400.00 / RM6,800.00.
- ii. The amount of RM12,000.00 may be paid in full and a claim can be made for the refund of the original Primary School Security Deposit. The original deposit receipt for RM3,300.00 / RM3,600.00 / RM5,200.00 must be produced to claim the refund at a later date.

4. At point of confirmation, kindly assist us by supplying the following:

- a) Registration Form completed with all details.
- b) One photocopy of student's birth Certificate/Passport if other nationalities.
- c) Two recent passport sized colour photographs of the student.
- d) Page 1, Page 2 and The Acceptance Form of Rules & Regulations for Enrolment at Sri Kuala Lumpur (ref: SKL/Ru&RegEnr/1115) **duly signed**.

5. We wish to remind you that once you have confirmed your child's place by upgrading the Security Deposit and if your child does not take up that place in 2017 then the Security Deposit shall be **completely forfeited**.

6. Those parents who do not wish their children to join Year 7 of Sri Kuala Lumpur International School, please inform us in writing on or before 20th June 2016 to qualify for the refund of deposit at the end of the academic year. **FAILURE TO DO SO WILL RESULT IN THE REFUND OF YOUR DEPOSIT BEING DELAYED FOR A FURTHER FULL TERM.**

7. PLEASE REGISTER EARLY TO AVOID DISAPPOINTMENT and to facilitate the smooth process of admission. Due to strong demand for places at Year 7, the School IS NOT ABLE to reserve for former students who register later than **20th JUNE 2016** for Academic Year 2017. Sadly, each year a number of parents are disappointed because they failed to register early and whilst the School has every sympathy for their plight we cannot offer places that are already taken.

Your co-operation is most appreciated.

Thank You.

Yours faithfully,
OTHMAN MERICAN EDUCATIONAL DEVELOPMENT BERHAD

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SHIRLEY HAI
Administrator