



Circular No. OMEDB/SKL/25-08

Monday, 17<sup>th</sup> November 2025

Dear Parents / Guardians,

**Re: Notice of Maintenance and Temporary Disruptions During Year-End School Holidays**

We wish to inform you that rewiring and maintenance works will be carried out in the Secondary School and Admin Block beginning Monday, 24 November 2025, and are expected to be completed by January 2026.

These essential works are being undertaken as a safety precaution, as the school building is now over 40 years old. The rewiring is necessary to ensure that all electrical systems remain safe, reliable, and compliant with current standards.

During this period, operations at the Admin Office may be temporarily disrupted. While one Admin Office landline will remain operational, connections to the Primary and Secondary School blocks may be affected. Parents who require assistance are kindly advised to contact the school - preferably via email - before visiting the campus, as renovation works may cause inconvenience or limit access to certain areas.

**For administrative matters, you may contact:**

- Email:
  - [admin@srikl.edu.my](mailto:admin@srikl.edu.my)
  - [accounts\\_dept@srikl.edu.my](mailto:accounts_dept@srikl.edu.my)
  - [invoices@srikl.edu.my](mailto:invoices@srikl.edu.my)
  - or the respective principals/teachers' email addresses

**For Bookshop and Uniform Shop enquiries, you may also contact them directly via WhatsApp:**

- Bookshop: 010-562 1258
- Uniform Shop: 012-686 1558

We appreciate your kind understanding and cooperation as we carry out these important safety and improvement works to maintain a secure and comfortable environment for our students and staff.

Warm regards,

The Board of Management  
SriKL